



SENATE POLICY

Policy on the Role of Sabbaticants in University Governance

(Senate-approved: April 14, 2004) (Formerly Senate Bylaw 16 - Adopted March 1979)

- 1 A sabbatical leave is normally granted to enable the faculty member to engage in scholarly/creative activities, as these might be defined by Senate and/or by collective agreement between the Faculty Association and the University, which are appropriate to the faculty member's discipline. The sabbatical leave provides opportunity for intellectual renewal and/or scholarly/creative activity by virtue of granting relief from regular teaching and administrative duties during the period of the sabbatical. Therefore, sabbaticants must not involve themselves in regular teaching and/or administrative duties and must be ineligible to perform regular teaching and/or administrative duties during the period of the sabbatical. Thus upon commencement of a sabbatical, the sabbaticant is ineligible to participate in the work of all Committees of Senate, Faculty and AAU including the AAU Council itself subject only to such exceptions as stated below, in the Senate Bylaws and as provided by any relevant article(s), if any, of the collective agreement between the Windsor University Faculty Association and the University.
- 2 The Role of Sabbaticants in Selection Procedures.
 - 2.1. Sabbaticants are eligible for nomination to the positions of AAU Heads, Deans, or other academic or administrative positions.
 - 2.2 Sabbaticants shall not nominate candidates for search committees nor participate in the voting for the composition of such committee(s). Sabbaticants shall be permitted to nominate candidates for the positions of AAU Head, Associate Dean, or Dean.
 - 2.3 Sabbaticants shall have the right to a vote at the relevant Council meeting at which the final consideration of the candidate(s) for: faculty appointment to the AAU, AAU Head, Associate Dean, or Dean is undertaken.
 - 2.3.1 Sabbaticants may either attend the meeting held for such purpose and vote in person or send in an absentee ballot in a manner chosen by the sabbaticant.
 - 2.3.2 Sabbaticants must indicate their desire to participate in such procedures and leave an address where they can be contacted with their AAU Head.
 - 2.3.3 The AAU Head, Dean, or Provost and Vice-President, Academic, as the case may be, through the office of the Clerk of the Senate, shall notify sabbaticants of the name(s) of the candidate(s) recommended by a search committee for the relevant position. The deadline for receipt of an absentee ballot shall be five calendar days from the date of issuing the request for a vote. Ballots received after this deadline, for whatever reason, shall be void.