



University  
of Windsor

**\*Policy Title:** Affiliated Borrowers

**Policy Number:**

**\*Date Established: [original date of approval]** February 1, 2019

**\*Office with Administrative Responsibility:** Leddy Library

**\*Approver:** Leddy Library

**\*Revision Date(s): [fill this in each time an amendment is approved]**

*Introduction /Background / Purpose*

To indicate which groups can obtain affiliated borrower library cards at no cost

*Application / Scope of Policy*

Affiliated borrowers include users who work for institutions or organizations officially connected with the University of Windsor teaching and research programs.

**The following groups can obtain an Affiliated Borrowers Library Card free of charge:**

- Academie St. Cecile (faculty and elected students)
- Assumption International Baccalaureate Program High School Students
- Assumption University (faculty and students)
- Centre for Executive and Professional Education
- Community College Faculty (St. Clair, Lambton)
- Daimler Chrysler Automotive Research Centre (faculty and staff)
- High School Students
- Iona College (faculty and students)
- Joint Ph.D. program in Education students
- Nursing Program Preceptors
- School of Social Work Field Instructors
- St. Clair and Lambton College (faculty only)
- U. of W. Giving Program (Chancellor's Circle, Governor's Club, President's Council)
- Visiting Scholars and Professors (with proof of visiting status)

### *Exceptions to Policy*

#### **Guidelines:**

##### **(Exceptions to the rule)**

Affiliated borrowers are not able to use their library cards to access online journals and research tools from off-campus if their patron category is **Community Borrower** or **High School Students**.

St. Clair/Lambton College faculty wishing to have remote database access must be teaching at the U. of W. If they are, they may be given Faculty status as an affiliated borrower.

*Cross References (May include Procedures and Forms Related to the Policy<sup>^</sup>)*

#### **Loan Periods and Fines for Major Patron Groups**